

# Director of Youth & Family Ministries

*Lionville & Chester Springs, PA*

Job Title: Director of Youth & Family Ministries, St. Paul's & St. Matthew's Lutheran Churches

Status: Full Time, Exempt, Salary & Benefits Negotiable

Reports to: Lead Pastors of Both Congregations

**Summary:** The Director of Youth & Family Ministries will partner with lay and professional leaders of both congregations to shape our faith formation ministries and walk with youth and their families from birth through graduation. Working with a committed team of leaders, the Director will guide us in discerning, planning, and implementing a collaborative, relationship-driven vision for the spiritual formation of our children and youth. Additionally, the Director will oversee our joint High School Youth Ministry – shaping this ministry in a way that builds Christian community, promotes service, embraces fun, and invests deeply in the spiritual development of our youth.

## **Key Responsibilities:**

- Build relationships with the families and youth of our congregations that deepen their investment in Christian community, mentor and guide them, and foster spiritual growth
- Bring a positive energy and high emotional intelligence to our faith formation ministries, living a life consistent with the values of our faith
- Develop meaningful relationships with key adult leaders, parents, and other stakeholders so as to raise up ministry leaders and delegate leadership to others when possible
- In conversation with key ministry partners, shape the annual calendar of high school youth activities – prioritizing well-run and meaningful activities wherever possible
- Plan, coordinate, and lead regular High School Youth Group gatherings on Sunday evenings and other times throughout the year
- As a key conversation partner, share insights and recommendations for how we can best coordinate our Confirmation, Youth, and Family ministries
- Partner with key leaders and staff of both congregations to shape a comprehensive vision for faith formation that will shape our ministries with children and youth
- Clearly and publicly communicate updates and invitations for ministry opportunities with youth, their families, and the congregations as a whole
- Be an advocate for Cross+Generational faith formation, ensuring inter-generational conversations, service opportunities, and relationships are central to our youth program
- Work with the Joint Youth Ministry Committee to plan ministry activities effectively and identify potential new directions and opportunities for youth engagement and spiritual formation
- Ensure that all Youth Protection and Safety policies are up to date and properly followed
- Assist with the development and administration of the youth and family ministry budgets of both churches, and ensure for the proper accounting of funds
- Other duties as assigned

**Core Competencies:**

- **Leadership:** This person must have passion and skills for recruiting and developing lay-leaders in children, youth, and family ministries, and encouraging a collaborative spirit
- **Organizational Skills:** This person must be organized enough to plan activities and logistics, delegate responsibilities, and ensure materials and space are properly prepared
- **Flexibility:** Hours, responsibilities, and ministries require flexibility and a joyful spirit, including the ability to project a positive spirit and maintain a sense of humor
- **Interpersonal Relationships:** Working collaboratively and creatively with staff and teams, as well as building strong relationships with families and youth, are central to this work
- **Communication Skills:** The ability to clearly and effectively communicate face-to-face, in writing, and online will be central to this work
- **Entrepreneurial Spirit:** This person must be a motivated self-starter able to balance multiple demands and follow projects through to completion

**Qualifications:**

- Active Christian with a desire to help mentor and grow others in their faith
- Willingness to respect and work within Lutheran theology
- Bachelor's degree or equivalent combination of education and experience
- Experience in youth ministry preferred, with a knowledge of youth culture
- Ability to work Sundays, weekends, and some evenings
- Requires criminal background check and child abuse clearance
- Valid driver's license, vehicle and insurance